Global City Ota Cooperation Association (GOCA)

（English Version）

**Private Language Lesson Application Form**

Application date (YYYYMMDD)：　　　　　　　　/ 　　　　　/

＊If you are a newcomer to the private language lessons offered by GOCA, please be sure to fill out the necessary information in sections 1, 2, 3, 4, and 5. If you have taken lessons in the past, please write only 1, 4, and 5.

**1. Put a check in the box which applies to you ☑**

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| [ ] 　Taking a lesson for the first time　　　　　　　　[ ]  Have taken lessons in the past |

**2. Personal Information** ※Please only fill in if you are applying for the first time

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| --- | --- |
| Name(Romaji and furigana） | furigana　 |
|  |
| Birthday |   |
| Gender | M　　　/　　　F | Nationality　 | 　　　　　　　 |
| Time in Japan＊For foreigners only | （　　　　　 　 　） years（　　　　　　　 ） months | Your native language | 　　　　　　　　　　　　　　　　　　　　　　 |
| Work |  |
| Status of residence（Visa）＊For foreigners only | [ ]  Permanent resident [ ]  Long-term resident　 [ ]  Spouse or child of Japanese national　 [ ]  Engineer/Specialist in Humanities/ International Services [ ]  Intra-company Transferee　 [ ]  Spouse or Child of Permanent Resident [ ]  Instructor 　[ ]  Other （　　　　　　　　　　　　　　　　　　　　　　　 ） |
| Address and contact information | Address： 　　　　 　 TEL： E-mail：　　　　　　　　　　　　　　　　 |

**3．　What language(s) do you want to take lessons in?**※Please only fill in if you are applying for the first time

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| Language and level | Put a check in the box of the language and level you wish to take ☑[ ]  Japanese[ ]  Beginner (Cannot understand any, or barely any of the language)[ ]  JLPT N5 level (Can write and read hiragana and katakana, and understand simple conversation) [ ]  Intermediate (JLPT N4～N3 level)）[ ]  Advanced (JLPT N2～N1 level）[ ]  English　　 　[ ]  Other （　　　　 　）[ ]  Beginner (Cannot understand any, or barely any of the language)[ ]  Beginner ~ Intermediate (Can understand / express simple sentences and conversations)[ ]  Intermediate ~ Advanced (Can understand / express complex sentences and conversations to an extent)[ ]  Advanced (Can understand / express high-level sentences and conversations)  |
| Instructors | Put a check in the box of　instructors you wish to be taught ☑[ ]  I prefer being taught by native speakers of language I wish to learn[ ]  I don’t mind being taught by non-native speakers of language I wish to learn |
| Length learning your desired language  | （　　　　　　　　　　 　　　）years　（　　　　　　 　　　　　）months　 |
| Where or how you studied | （eg, attended Japanese language school in your own country, studied using online lessons etc.） |

※The personal information you provide will be used only for the purpose of conducting language lessons. For more information on how we handle personal information, please refer to our Privacy Policy (<https://www.ota-goca.or.jp/policy/>).

**4．　Your preferred course etc.**

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| Preferred course and time | Put a tick in the box of your preferred course ☑ and provide 2 possible dates and times. [ ]  One time course　　 ・Lesson length：[ ]  50 mins（800 yen）　　　　　　[ ]  90 mins（1,500 yen）　・Date & time ①　 　 / 　 / 　 (YYYY/MM/DD)　 from : to :　 ・Date & time ② 　 / 　 / 　 (YYYY/MM/DD)　 from : to :　 　※For those who wish to take more than 2 lessons, please provide your preferred time, date and amount of times in the “Other” section below.[ ]  Regular course (Once a week)　・Lesson length：[ ]  50 mins (800 yen)　　　　　　[ ]  90 mins (1,500 yen)　・Preferred day：[ ]  Mon [ ]  Tue 　[ ]  Wed 　[ ]  Thu 　[ ]  Fri ・Starting Date： 　 / 　 　　　 /　　　 　 (YYYY/MM/DD)　  ・Time：　from 　　　 : to 　　 :　 　  |
| What you would like to learn about in particular | [ ] 　Conversation [ ] 　Reading and writing[ ] 　Other※For example, “I want to be able to read my child’s school printouts”, “I want to learn useful phrases for everyday life”, etc.　（　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　 ）  |
| Lesson type | [ ]  Online (Zoom)[ ]  In person　※Please write the place where you would like to do the lesson, and the closest station.①Place name:　　　　　　　 　　　　　　　　　　　　　　　　　　　　　　　 　（　　　　　　　　　　　　　　　　　 　Station）　　　　　　　　　　　②Place name:　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　（　　　　　　　　　　　　　　　　　 　Station）　　　　　　　　　　　　　　　　 |
| Payment method | [ ]  Bring money directly to GOCA[ ]  Stripe　※We will provide more information about this individually to those who ask[ ]  Bank transfer to GOCA　※We will provide more information about this individually to those who ask |
| Other (Questions and other information you wish to include） |  |

**5．　Consent form**

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| I have read and agree to the terms and conditions written on the document "Taking Private Language Lessons” and agree with its contents before applying. Additionally, I have read this application form and agree to its contents.Date:　 　　　 / 　　　　 /　 　 　　 (YYYY/MM/DD)　　　　　　Name: 　　　　　　 |

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| 【Place of Submission】〇By post: 〒144-0052 the second floor of 4-16-8, Kamata, Ota-ku, Tokyo 2nd floor, Ota International Exchange Center (Minto Ota), Global City Ota Cooperation Association, 　〇By e-mail: mail@ota-goca.or.jp　 〇FAX：03-6410-7982 |

※After submitting your application form, we will contact you from mail@ota-goca.or.jp. Please note the email may accidently end up in your spam folder, so please be sure to check.